

Sort Table Fields

DID YOU KNOW . . . you can change the order of records by sorting on one or more fields in a tabular view?

What Sorting Table Fields Gives You

- Put records in a new order for viewing
- Sort on more than one field
- Sort string or numeric fields
- Sort records in ascending or descending order

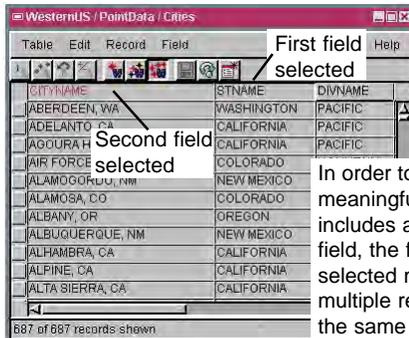


Left clicking on the checkbox opens the database table.

If you select the same field and choose sort again, the records will sort in inverse order.



The order in which fields are selected affects the sorting results.



In order to produce a meaningful sort that includes a second field, the first field selected must have multiple records with the same value.



Sorting on both fields puts the records in alphabetical order by city and state.

How to Sort Table Fields

- Expand database tables for the desired element type.
- Left-click on database table checkbox to open the database table.
- Click on the column heading.
- To sort on more than one field, press and hold the <shift> key and click on another heading.
- Choose Sort from the Field menu.

WANT TO KNOW MORE?

See the tutorial booklet:

Managing Geoattributes

